YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   **Dr. N.S.A.M First Grade College**

- Name of the Head of the institution   **Prof. R Raghavendra**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **22178401**

- Mobile No: **9379061611**

- Registered e-mail   **principal.nsamfgcb@nitte.edu.in**

- Alternate e-mail   **nsamfgcb@nitte.edu.in**

- Address   **Survey No 21, Shivakote Post, Krishnarajapura Village**

- City/Town   **Yelahanka, Bengaluru**

- State/UT   **Karnataka**

- Pin Code   **560089**

2.Institutional status

- Affiliated / Constitution Colleges   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status **Self-financing**

- Name of the Affiliating University **Bengaluru City University**
- Name of the IQAC Coordinator **Ms. Bhavya K R**
- Phone No. **22178409**
- Alternate phone No. **9449556401**
- Mobile **7090854944**
- IQAC e-mail address **iqac.nsamfgcb@nitte.edu.in**
- Alternate e-mail address **bhavya@nitte.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link: https://www.nsam.ac.in/academic-calender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.6**	**2021**	**20/09/2021**	**19/09/2026**

6.Date of Establishment of IQAC

13/05/2013

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Teaching Learning Process - Academic Audit thrice in a semester for better implementation of Curriculum Plan. 2. Research - Special leave for PhD work and financial Support to the faculty members for the publication work. 3. Internship and Placement - Support to students for getting paid internship and Interactive sessions through the industry experts for better placements with higher pay packages. 4. Extension Activities - More number of extension and outreach activities to address the cross cutting issues. 5. Financial support to students - Increased number of students availing scholarship.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teaching Learning Process	**Improved performance of students in terms of results**
Research	**Increased number of Publications in Scopus & UGC Care list & number faculty members enrolled for PhD is increased**
Internship & Placement	**More number of students with paid Internship & Students were placed with better packages**
Extension Activities	**Activities related to environment Sustainability, Health , Social Conscience & Gender sensitivity were conducted**
Financial support to students	**Increased number of students availing various types of scholarships.**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	**10/12/2022**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**Dr. N.S.A.M First Grade College**
• Name of the Head of the institution	**Prof. R Raghavendra**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**22178401**
• Mobile No:	**9379061611**
• Registered e-mail	**principal.nsamfgcb@nitte.edu.in**
• Alternate e-mail	**nsamfgcb@nitte.edu.in**
• Address	**Survey No 21, Shivakote Post, Krishnarajapura Village**
• City/Town	**Yelahanka, Bengaluru**
• State/UT	**Karnataka**
• Pin Code	**560089**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**Bengaluru City University**
• Name of the IQAC Coordinator	**Ms. Bhavya K R**
• Phone No.	**22178409**

• Alternate phone No.	**9449556401**
• Mobile	**7090854944**
• IQAC e-mail address	**iqac.nsamfgcb@nitte.edu.in**
• Alternate e-mail address	**bhavya@nitte.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)	
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nsam.ac.in/academic-calender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.6**	**2021**	**20/09/2021**	**19/09/2026**

6.Date of Establishment of IQAC	**13/05/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Teaching Learning Process - Academic Audit thrice in a semester for better implementation of Curriculum Plan. 2. Research - Special leave for PhD work and financial Support to the faculty members for the publication work. 3. Internship and Placement - Support to students for getting paid internship and Interactive sessions through the industry experts for better placements with higher pay packages. 4. Extension Activities - More number of extension and outreach activities to address the cross cutting issues. 5. Financial support to students - Increased number of students availing scholarship.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teaching Learning Process	Improved performance of students in terms of results
Research	Increased number of Publications in Scopus & UGC Care list & number faculty members enrolled for PhD is increased
Internship & Placement	More number of students with paid Internship & Students were placed with better packages
Extension Activities	Activities related to environment Sustainability, Health , Social Conscience & Gender sensitivity were conducted
Financial support to students	Increased number of students availing various types of scholarships.

13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	10/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	01/02/2023

15.Multidisciplinary / interdisciplinary

Being an Affiliated College of the Bengaluru City University, the academic curriculum, its calendar, and delivery of programmes are governed by the Bengaluru City University. The Institution embraces the vision of the National Education Policy (NEP 2020), which intends to deliver high- quality education in order to

develop human resources in our country as global citizens.

For the undergraduate programmes of B. Com, BBA and B. A. the Choice Based Credit System (CBCS) is followed as per the revised syllabus, which permits the students to choose skill enhancement courses of their choice from different streams and, hence paving the way for a multidisciplinary/interdisciplinary stance in the institution.

The students have maximum flexibility in selecting elective courses offered by different departments as Open elective courses (OEC). The elective courses offered by the Department of Arts in Sociology, Psychology and Journalism to Commerce, Management and Science students, enables them develop a better understanding of social issues in wider socio-political and economical context. In a similar fashion, the elective papers offered by the Department of Commerce & Management helps the Arts and Science students to widen their mental horizon towards Digital Marketing, Entrepreneurship and Legal Process involved in setting up a successful business.

In addition, the college adheres to implement the curriculum given by University on Environmental studies, Indian Constitution, Value Education & Culture Diversity & Society and Science and Society to build a basic understanding of environmental issues, Constitutional rights, Ethics and climate change, so that students become socially responsible citizens. Seminars/workshops on environment, ethics, and gender-related issues are being organized by the college from time to time to sensitize students towards these issues.

The College adheres to National Education Policy 2020 and the curriculum structure ensures multi-disciplinary and interdisciplinary learning.

The institutional plans in future to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges.

16.Academic bank of credits (ABC):

As a Affiliated College of the Bengaluru City University (BCU), the institution's readiness to implement the Academic Bank of Credits is largely determined by the University's guidelines.

BCU is one of the various academic institutions enrolled with the National Academic Depository (NAD).

The University started Unified University & College Management System (UUCMS) in the academic year 2021-22, a flagship project envisioned by the Department of Higher Education and Government of Karnataka to digitalise various processes of the University. Digilocker in the portal has an online storage facility provided under the Digital India Initiative.

The portal has student related modules like admission, academics and class monitoring, students support and examinations. Admission related data of students is uploaded by the college administrative staff for approval of admitted students and further to get University registration number. The examination module has the facility to upload both Internal assessment and University examination marks and also the attendance details.

 Academic performance in the form of internal assessment marks are uploaded by the Heads of various Departments which is further verified by the examination committee and approved by the Principal. The attendance related information is also uploaded to make students eligible for writing university examination. The portal has the details of credits secured by the students in every subject in various semesters. Since the UUCMS portal is unified and integrated with the functioning and the governance of all colleges and universities in the state the academic credits scored by the students and secured in the UUCMS portal is available and gets automatically transferred to all the other colleges coming under one umbrella thus helping students to avail multiple entry and exit as per NEP 2020.

Faculty members are encouraged to design their own curricular and pedagogical approaches within the approved framework, including text book, reading material selections, assignments, and assessments. Institution is working towards the institutional enrolment to National Academics Depository to have an access of the ABC portal to store the credits earned by the students and also get transferred as an when necessary.

17.Skill development:

Dr. N.S.A.M. First Grade College believes in enhancing skills among the students which helps them think beyond grade. The philosophy of the institution is to produce skilled and employable graduates. Various programmes are organised that help

students tap into their capabilities, develop real-life skills, and prepare themselves to be successful in the careers of their choice.

To keep up with the requirements of the industry and to apprise the students about latest developments, the College offers several contemporary value-added courses of practical significance. Certificate course in Excel which is the most important and need based course of this Era is offered in close collaboration with esteemed resource persons from the premier training institutions. Training and placement cell of the college has launched other courses such as Air Port Security Service, and Cargo management for BBA students, Personality development for BA and English Communication skill for B.Com and BBA students. The course contents are meticulously drafted and deliberated through formal meetings to ensure maximum skill enhancement. Students are informed about the finalised and unanimously proposed courses to gauge their interest. Based on the interest of students and infrastructural requirements for the specific course, the final decision is taken for implementation thus plugging the industry-academia gap. To facilitate students' learning experiences and problem-solving skills, various academic guest lectures, webinars, seminars, and workshops are being organized. By organizing Intercollegiate Volley Ball Tournament in association with BCU the students get hands-on experience of planning, coordinating, and organizing a sports event. The outreach-committed societies such as Community Orientation Club, NSS and YRCs also help the students to gain cross-functional insights.

To further broaden the horizons of learning, faculty members are encouraged to enrol for MOOC and SWAYAM certificate courses in different topics of their interest. Various Departments in association with IQAC of the college organises Faculty Development Programs on contemporary themes such as Counselling skills to handle and Teaching learning and Case study analysis, Structuring Questionnaire.

Efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework by extending support to appear for examination conducted by NSDC.

Future plan of the institution is to provide interdisciplinary values added and job oriented certificate courses to the students so as to make them industry ready.

The institution is intending to design a credit structure in future to ensure that all students take at least one vocational course before graduating.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Dr. NSAM First Grade College gives importance to all the courses and programmes as we believe in comprehensive development of the students. The institution offers Hindi and Kannada as the second language and English as first language as per University curriculum. All these languages are under one umbrella i.e. Department of Languages. In addition college also take care of those few students who opt for Sanskrit/Telugu/Malayalam as second language by providing them the crash course since there is no regular faculty for these subjects due to fever number of takers.

To further promote the use of Kannada or Hindi language the institution has literature forum "Bhasha Sangam" which consists of faculty members and students representing from all the three languages as its members. The literature forum has conducted various activities for students such as Essay writing, lecture, poetry recitation, debate, creative writing, skit, street play and field visits. The department also organised a certificate course on "Folklore" the Kannada Janapada. The department organised a training program for Hindi students on " Bhasha Kaushal ke vikas mein Soochana aur Sanchar Praudyogiki (ICT) ka Upayog". In the similar manner conferences, seminars, webinars and workshops for faculty members in all the three languages. Faculty members of are also encouraged to attend two week long Faculty Development Programme on important topics from prestigious organisations. Cultural programs by the cultural forum of the college "Kala Kausalya" to endorse Indian Culture and to disseminate the cultural values. The Annual Magazine of the college 'PRISM', too features several write-ups of students in English, Kannada as well as in Hindi. There is a language lab in the college which mainly emphasizes on practical skills like communication not only in English but also in Kannada and in Hindi.

Also, Faculty Members are being encouraged to teach in bilingual

modes to promote the use of Indian Languages among students. The International Yoga Day is celebrated by the College annually. Special lectures, seminars, and workshops are held on the significance of Yoga and its impact on physical, mental, and spiritual wellbeing.

In addition to this, the discussions are going on to incorporate the elements of the Indian Knowledge System in an accurate and systematic manner throughout the institution's curriculum, wherever relevant, as has been envisaged in the NEP.

| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): |

As a affiliated college of the Bengaluru City University, the Institution follows the curriculum drafted by the BOS of University and subsequently approved by its Academic Council.

The detailed objectives, structure and syllabi for each course is published on the College website along with its web links as provided by the University. The same are also incorporated in the College Handbook.

Effective communication of Course Outcomes (CO), Programme Outcomes (PO), and Programme Specific Outcomes (PSO) during orientation of newly admitted students and parents teachers meeting is of innate importance for the institution.

To begin with, Faculty Members prepare course-wise curriculum plans aligning the course outcomes and with programme outcomes and submit the same to their respective Heads of Departments (HoDs) for scrutiny and approval. The plans are also reviewed by the Internal Quality Assurance Cell and appropriate required suggestions are given. To ensure that routine teaching activities aim to achieve the overall targeted outcomes, regular monitoring is done by the HoDs. The curriculum plans allow Faculty Members to determine the suitable and effective pedagogy and also provides students an opportunity to be prepared for classes to assimilate the content and reflect on study materials shared by the faculty members in the most useful manner.

In addition to this, for the continuous assessment of students, question papers are set by the respective subject teachers after thorough discussion with examination committee along with HoDs. The questions are set keeping in mind the Bloom's Taxonomy and

also specified difficulty levels are followed.

The internal assessment is systematically conducted for each course of the semester to evaluate outcomes. The performance of the students is assessed and mapped with course outcome and program outcome attainment. This helps in understanding the attainment level of each student. Accordingly, timely feedback to students is provided. The College continuously evaluates the attainment of the outcomes in order to provide timely support as required.

Overall, effective curriculum delivery involves active coordination between the Principal, IQAC, HoDs, Timetable Committee and dedicated Faculty Members in an integrated manner to produce constructive outcomes.

The college is planning to adopt scientific method of mapping the performance of students with CO, PO and PSO and analyse and interpret the attainment verification using an appropriate software shortly in near future. Also the efforts made by the institution to capture the Outcome based education in teaching and learning practices

20.Distance education/online education:

Hybrid mode of education, popularly coined as 'Phygital', i.e., amalgamating offline as well as online resources, was adopted in Dr. N. S. A .M First Grade College after Covid – 19 breakdown.

Keeping up with the current pace in the field of education, the college has ensured continuity of the online teaching learning process by registering the institution in a separate digital domain, Moodle LMS. The faculty members and students are given separate login credentials for this domain. The technical team of the college trained and oriented the faculty members and students to optimally utilise the LMS. The LMS has the facility to upload section wise and programme wise students list for various programmes. The list of faculty members is mapped with the class and subjects they teach. Course content for each subject along with the study materials, power point presentations they use, and You Tube links for the specific topics taught by the faculty members are uploaded in the LMS, which is available to the students online. The e-content material prepared by Faculty Members has also been made available on the college website for the students. The College allows remote access to e-resource and research databases.

Google class room is also used by the faculty members as another online mode. The college has the institutional version of Zoom Platform, which is utilised to conduct webinars, meetings, events, and conferences successfully. Additionally, various programmes on emotional and mental wellness are also conducted using the online zoom platform. Students are encouraged to use Digital platform for online presentation digital photography completions so as to inculcate interest in them towards various online platform.

The college has classrooms and seminar halls with LCD projectors and uninterrupted LAN connectivity. In addition, the college is completely WiFi enabled with 60 mbps band width and Wi-Fi connectivity is available free to students and teachers. Institutional preparedness towards the online teaching-learning pedagogy is further strengthened by providing digital writing pad and webcam facility.

To ensure a smoother transition towards various digital platforms and for embracing virtual online interactions & content sharing, IQAC has shouldered the responsibility to conduct technical training sessions from time to time.

The institution is progressing towards strengthening the infrastructure facilities by adding more number of computers, procuring various softwares and enforcing the the use of technological tools for teaching learning activities.

Extended Profile

1.Programme

1.1   **209**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **359**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **112**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **105**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **27**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **27**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	**209**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**359**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**112**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**105**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**27**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**27**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**17**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**215.17**
4.3 Total number of computers on campus for academic purposes	**74**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dr. N.S.A.M. First Grade College is affiliated to Bengaluru City University and follows the syllabus prescribed by the University. Before the commencement of a semester, the college prepares an academic calendar based on the inputs given by the departments as per the academic plan for the semester. Based on the workload, the teachers' workload distribution and time table are prepared. For every course taught, the teacher prepares a curriculum plan. It outlines the course objectives and the expected course outcomes. The plan discusses the method of classroom engagement and the assessment tools used to measure the learning outcomes.

Each course has an introductory session that extends to two to three hours, called the bridge session where the teachers discuss its relevance to the course leading to the programme.

The teacher maintains a work dairyfor each course. The progress

of each student is recorded manually in the mentoring form. Opportunities are available for learning beyond classrooms through certificate courses, field trips and extra-curricular activities offered through various forums.

Teachers attend orientation and faculty development programmes in order to keep abreast of their knowledge. Feedbacks obtained from stakeholders are utilized in improving the curriculum plan and delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.nsam.ac.in/img/cr1/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the calendar of events and schedule given by the University. The activities planned for curricular, co-curricular and extra-curricular and that of CIE are scheduled and are incorporated in the academic calendar prepared by the college in consultation with Heads of Department and Examination committee coordinator. The students are notified of the same in the beginning of the semester. The college strictly adheres to the number of working days specified by the University.

Formative Assessment - The curriculum plan drafted by the faculty comprises of course objectives and expected learning outcomes. The tools and techniques used for measuring the learning effectiveness are specified in the curriculum plan. The curriculum plan drafted by the subject teachers have the scope of formative assessment by Q & A sessions with discussion, tests, oral presentations, written assignments and quiz. The formative assessment dates by any such means are announced to the students in advance. The work of the students are evaluated by the faculty members, performance is recorded and verified by the HOD and also randomly by the Principal.

Summative assessment - The dates for internal assessment tests and preparatory examination are announced to the students well in advance. The test/examination is conducted as scheduled in the academic calendar. Based on the students' achievements in the formative and summative assessment the internal marks are

awarded. Information are displayed on notice boards and circulated to students. Through the OPTRA parents can login to track the progress of their ward.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.nsam.ac.in/img/cr1/ODD%20&%20 Even%20Semster%20Calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

151

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

22

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from those courses for which the university prescribes specific syllabus, the institution incorporates cross cutting

issues relevant to Professional ethics, Gender, Human Values, Environment and Sustainability in the curriculum and also activities are undertaken in various clubs & cells.

Programmes are conducted to bring in awareness to gender neutrality, human rights and also human responsibilities as per the constitution, prevention of sexual harassment and also legal issues related. Through the awareness programs organized for the students and by the students for the society, the students are sensitized towards ethics and values, Gandhian thoughts and sustainable growth.

Courses like Indian Constitution & Human Rights, Environmental Science, Science & Society, Value Education, Cultural Diversity & Society, and Personality Development, issues related to gender, environmental sustainability and human values are taught inside classroom.

Some examples of classroom based learning experiences that reinforced these issues are:

Where ever possible in neutralizing gender in language is used and also biased use of language, thinking and act are discouraged as an when noticed. Both girls and boys get equal opportunity to participate in events and in leadership roles like event planning and management, stage management etc.

Environment and Sustainability: As part of their curriculum, students are taught to prepare business plans for a start up organization as the business lab activity. They are encouraged to write proposals on agriculture – based project like organic farming with focus on rural development.

During cultural and national festivals students are encouraged to perform on humanitarian and patriotic themes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

221

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.nsam.ac.in/img/cr1/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

112

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Based on the performance in the 12th standard initially students are grouped into advanced, average and slow learners. For every subject the faculty members conduct three to four hours of Bridge sessions in the beginning of each semester, so that students are oriented towards the subject.

Formative assessments are conducted periodically. The students are asked to give class presentations, solve problems on the board, given worksheets to practice apart from quizzes, MCQ, class test and the internal assessment tests. Based on their overall class performance and marks score in the tests, the students are re- grouped as Advanced and slow learners. The respective subject teacher has the freedom to re-group the students based on their performance.

Advanced Learners are encouraged to teach the average learners through the peer learning programme.

For the slow learners special remedial classes are organized during the peer learning class hour itself. Their performance is closely monitored and recorded. Parent meeting are called for to discuss the progress of the students. Work sheets, assignments, notes are given as learning aids. Mentoring session addresses issues faced by the students and the subject teachers are informed of any issues raised by the students.

For advance learners special discussion and training sessions are organized to help them score outstanding marks in university semester examination. The interested advanced learners are trained on various aspects of research projects, such as review of literature, preparation of questionnaire etc. They are given opportunity to involve themselves in student research project.

File Description	Documents
Link for additional Information	https://www.nsam.ac.in/academic-calender.php#
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
359	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning: The institution focuses on enhancing the skill sets especially related to start ups among the students. The teachers give a detailed outlay of a particular business, based on that students prepare a business model using their own ideas and submit a business proposal . The financials involved is also incorporated in proposal submitted. Later students are asked to build a physical model and also do a presentation to the panel of teachers for learning evaluation.

Students participate in class competitions to make advertisements and take the role of organizers, participants and spectators. Through field works learning takes place. The students are mandated to take three weeks of internship in companies, non government organizations and share their experiences. They are also asked to submit the duly certified report for which marks are credited.

Participative Learning Methodologies: A collaborative learning atmosphere is provided to students where they are encouraged to do presentations and engage in practical based learning. This helps even the introvert students to open up and take part actively in various activities of the club along with their student friends where they work in unison. While participating in activities the students come together to discuss on company

affairs, stock market.

Problem Solving Methodologies: Teachers give quizzes, worksheets, case study problems regularly. Worksheets are given individually to solve the problem to enhance their thinking and retention ability where as quiz is the small group activity of 2 to 3 students in each. Case study problems enhances discussion.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drive.google.com/drive/u/0/my-drive

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution emphasizes using ICT enabled tools in the following ways:

a. Infrastructure support is crucial to ensure that teachers use technology in the teaching learning process. For this around 88% of classrooms have projectors attached and also all the class rooms have internet connectivity with the 60mbps speed in the campus. The campus is completely Wi-Fi enabled.

b. Faculty use PowerPoint presentations prepared by them. They also offer source materials available on the internet from authentic websites with due acknowledgement and screen the video clippings to ensure that learning becomes interesting.

c. Faculty use LMS especially video recorded lectures of faculty are made available to students so that they can learn at their own pace.

d. Google classroom are currently being used by some teachers to take additional sessions as and when necessary and to retain the interest of student community towards online mode of interaction too.

e. The library has a digital section with 10 PC's with multimedia facility, so that faculty and students have quick access to e-resources. E-resources in the digital section ofthe library enable students to learn beyond classroom situations.

They can access free e-books, YouTube videos, documentaries and other e-resources linked to their subjects. In this section users can also access N-LIST and ProQuest e-resources.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lms.nsam.ac.in/moodle/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

128

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dr. N.S.A.M. First Grade College adopts a system where subject teachers incessantly evaluate the performance of the students by conducting quizzes, assignments, unit test and oral question and answer sessions.

Formative internal assessment tests and preparatory examinations are conducted during each semester. For awarding internal marks the average marks scored in the three assessments (two tests and a preparatory) are considered. Internal Assessment tests are announced atleast 10 days earlier of the test and time table is displayed on the notice boards. The question papers are prepared by the subject teachers in accordance with the university question paper model and the pattern is discussed with the

students well before the test by the respective faculty members in their regular class . The results are announced to students immediately after their tests get over to comply the Examination Committee mandate. The students are allowed to discuss the answers with their respective subject teachers and even challenge the marks given to them. Once the discussion gets over, the performance of the students is communicated to parents through the college communication channel.

Parents Teachers meeting is arranged to discuss their ward's performance. The subject teacher conducts remedial classes for those students whose performance is not good. The marks are also recorded in the individual mentoring form.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.nsam.ac.in/aqar-21-22.php#CR2

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Committee is responsible for the smooth conduct of the examination and the redressal of all grievances. The process is designed to be the student centric and is outlined in the standard operating procedures document. The grievance redressal procedures in case of all types of assessments are shared with the students in the beginning of the academic year . The strategies to address the grievance are announced on the notice board too.

The test results are announced to the students within a few days after the tests get over as per the dates announced by examination committee. The faculty members discuss the answers and students are given freedom even to challenge the marks awarded. In the context of student having any grievances about the individual formative assessments tests/examination in specific subjects, the faculty is responsible for addressing it. The consolidated average marks of the three internal tests are published a week prior to the submission to the university. In case the student has any resentment with the specific subject marks of the faculty concerned, the HOD or later the Principal, if necessary, steps in to resolve the concern. If a student wants to re-submit assignments, it is allowed within a reasonable period of time. The final internal assessment marks

are displayed on the notice board before it is uploaded to the university portal and verified print copies maintained in the college office.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.nsam.ac.in/aqar-21-22.php#CR2

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Program and course outcomes of the Programs offered by the institution. Program Outcomes, Program Specific Outcomes are introduced to the first year students during the orientation programme. The PO and PSO are displayed in the prominent places like corridors, departments, library and college website for easy access to all the students. The Course Outcome is communicated by the subject teachers to the students in the classroom in general and even while teaching the respective chapter also. For easy reference COs for each subject are enumerated in the curriculum plan (CP), the CP for the all the subject are displayed on the website.

The Program Outcomes, Program Specific Outcomes and Course Outcomes are developed by the institution based on the following:

- The learning outcomes in terms of knowledge, attitude and skills required in this millennium
- The vision, mission and values outlined by the institution
- The feedback received from the stakeholders- students, parents, teachers and so on

The faculty develops a detailed curriculum plan for each subject. The curriculum plan outlines the Course objectives and the Course Outcomes. The curriculum plan developed by each faculty is further checked and approved by the respective Head of Department first and then by IQAC. Measures taken to attain the specified objectives are also displayed in the curriculum plan. The same is attached to the work dairy for quick reference.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.nsam.ac.in/img/cr2/CO%20PO%20NEP%20_%20NON%20NEP.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The strategies for the assessment of the attainment of the course outcomes are included in curriculum plan for each subject. The verification of attainment of the course outcomes done by each subject teacher through the continuous internal evaluations and formative assessment that happen during the semester and ultimately by the summative assessment conducted by the university. The weightage of marks given is 30% for Internal assessment and 70% for university examination for non NEP batch. For NEP batch it is 40% and 60% respectively.

The Continuous Internal Evaluation happens at the classroom level and the individual faculty is responsible for the students' learning. Through the teaching methodology like Q & A, Quiz, worksheets, class tests, they gauge the progress of attainment of outcomes set. The students are encouraged to actively participate in class discussions. The marks obtained by students in formative assessment tools-oral presentations, written assignments, class tests, internal tests, preparatory are used by the faculty are indicative of outcome attainment.

The progress of students is monitored by the faculty, mentors and also by HOD's at the department level. The reasons for drop in student performance are analyzed and suitable corrective actions are taken on regular basis. The mentoring program provides individualized monitoring of the students' progress in outcomes connected to life/ soft skills of students. The students' participation in extra-curricular activities is also considered for the attainment of programme outcomes.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://www.nsam.ac.in/img/cr1/CO%20PO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	https://www.nsam.ac.in/index.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nsam.ac.in/img/cr2/SSS%20REPORT%20AQAR.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To align with the vision of the college a number of extension activities are carried out in the nearby villages by various forums like the Eco Club, Community Orientation Club, NSS, Human Rights cell, Women's Empowerment cell and the Health club.

Community orientation club of the collage started a new initiative of Sachari Library (Mobile library), an extension activity of library in near by villages with the intension of taking varieties of reading material right from news paper to magazine to story books in different languages close to the people of village. The student volunteers of the college extended help government middle school students learn

mathematics and English and perform well in examination. Stationary items and note books were collected and distributed to the school going children.

Many extension activities are organized like free eye check up camp for Government school children, awareness on Drug abuse among the youth of the village, "Say No to Crackers" to bring awareness among villagers on harmful effect of burning crackers, conservation of nature and waste segregation, seed ball campaign and sapling distributions, road safety awareness and to instill the sense of social responsibilities an awareness coupled with survey on a topic of "Role of a citizen towards good governance" was organized.

An awareness to educate the villagers on Government schemes related to savings, education, health and agriculture, E- SHRAM CARD was organised. Distribution among the villagers and unorganised sector workers was the new initiative in the community.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/cr3/Extention%2021-22.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

386

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college gives utmost importance in creating facilities i.e., eco system that is conducive to the teaching learning process.

There are 15 class rooms and all are ICT enabled. All the class rooms are spacious and well ventilated, facilitate ICT enabled learning with projectors fitted in 13 class rooms.

In addition, there are 2 seminar halls with seating capacity of 150 in each and with required facilities like LCD projector, computer with internet connection and sound system. These are utilized for guest lectures, screening movies, workshops for students or teachers and seminars.

The computer lab is equipped with 40 computers and other necessary softwares. Students and faculty utilize the technology support to optimize their online teaching-learning process. The language lab is with 9 computers and necessary English, Kannada and Hindi language software. The Language Lab has been set up to help students improve communication skills. The Business Lab is intended to provide skills needed to the students beyond curriculum. To ensure the same, the Business Lab has facilities like computer with internet connection and a projector. There is a well equipped Psychology lab for BA students. Library is well equipped with necessary softwares and a digital section with 10 computers for faculty members and students to have online access to the learning resources. The college has two digital board and digi cams to enable online discussion and conduct beyond curriculum sessions.

The college is completely wifi enabled and speed of the internet is 45 mbps.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nsam.ac.in/img/cr4/Physical%20Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus is situated amidst lush green and has ample space allocated for sports, cultural and all other extra-curricular activities for students, besides the right academic ambience.

The College has a large space of 4800 Sq. mt. allotted for outdoor sports activities. There is a multi- purpose playground. The institution also has the access to the swimming pools and Basketball court situated in the sister institution (Nitte International School) which situated just half a kilometer distance from the college.

Indoor Sports Room: Located in the second floor of the adjoining buildingis spread in 1450sq. ft. This being well ventilated and well-lit is equipped with the necessary infrastructure - like table tennis, carom boards, chess and other board games.

Yoga Hall is spacious, well ventilated (850 sq. ft.) and equipped with yoga mats and an elevated space for yoga demonstration.

Gymnasium: A room of the size 625 sq.ft. is designated as the gymnasium. The gymnasium is spacious, well ventilated and equipped with eight station multigym facility and a weight section.

The building has an indoor auditorium which is acoustically designed, air conditioned with a seating capacity of 180. Audio-video facility with internet connectivity in the auditorium is used for intra & inter-college academic and other co-curricular and extra curricular activities. Additionally, an Open Air Theatre, the central space in the building area with more than 500 seating capacity is available to organize intra collegiate cultural, literary and social activities and intercollegiate fest.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nsam.ac.in/img/cr4/Physical%20Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nsam.ac.in/img/cr4/Physical%20Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

215.17

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

(ILMS).

Dr. N.S.AM. First Grade College library is undergoing a rapid upgradation and its working process is on.

The Library has a collection of 9700+ books including Reference & SC/ST Book bank . It subscribes to both national & international print journals and also to the INFLIBNET N-LIST e-resources.

The Library is using ILMS KOHA software-version 19.11.00.000-and it is fully automated with bar-coding technology. KOHA is widely using free open source ILMS software. The Library provides WEB OPAC (Web Online Public Access Catalogue) facility to the users for smooth search of available materials in it. Apart from KOHA software, D-space – an open source, Institutional Repository Software is being implemented to archive the institute's digital materials.

Library follows DDC Classification system to classify its collections in a well-organized manner.

Along with the regular sections like circulation and reference sections- the library has a digital section-reflecting the use

of technology for sharing knowledge and accessing e-resources. 'MENDELEY' reference manager tool and academic social network desktop interface has been installed in digital library computers to collaborate with others online, and discover the latest research. Digital library has 500+ e-books and other e-content. Remote Online access to students for reference material is available. Both the faculty and students are encouraged to access N-LIST and ProQuest e-resources. Additionally library also has the facility of Turnitin for checking plagiarism.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	[https://www.nsam.ac.in/library.php]()

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File]()
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File]()

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.27

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

99

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the college is updated time to time to ensure that learners have more and upgraded access to technology. 8 out of 11 classrooms used, had projectors attached with internet connectivity in all the class rooms till the academic year 20-21. It was upgraded to the use of total of 17class rooms having ICT facility.

The internet bandwidth was upgraded in Ay 2020-21to 45 mbps. The campus was selectively Wi-Fi enabled with connectivity available in the ground and first floor and in the year 21-22 the campus became completely Wi-fi enabled. The Online public Access Catalogue (OPAC) search, the access of which was confined to the campus was made available to the users from remote by upgrading OPAC to Web Online public Access Catalogue (Web OPAC) facility from the academic year 21-22.

DSpace Institutional repository software is in place. Ten computers are available in digital section of library for the users with multimedia facility.

The Computer Lab that had 35 systems during 20-21 academic year

today has 40 computers with high-speed internet connection (65mbps).

The Business Lab also has IT support system. The Language Lab IT facility is provided with existing 9 desktops and the software (eWrightRight). Further the softwares related Kannada as Kannada Nudi and Matrubhasha Kalike and Google Indic software for Hindi are installed in AY 21-22.

OPTRA is continued to be used as it is found to be more efficient and user friendly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nsam.ac.in/img/cr4/wifi%20bills.pdf

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

215.17

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution gives importance to safety and regular maintenance of all its infrastructure andfacilities. For optimal use of all resources, Standard Operating Procedures are in place.

Physical maintenance of the college is undertaken by the housekeeping staff under the supervision of maintenance incharge to ensure hygienic environment in the college.

The Librarian takes care of the library related facilities. Purchases for library are made after the approval from library committee on the basis of quotations for books recommended by HoDs. Books are issued to students and damaged/ lost are charged to them. Annual stock verification is done at the end of every academic year and stock checked and verified is duly approved.

Computer and IT related resources are supervised and generally been taken care by in-charge having domain knowledge. There is AMC for the proper and timely maintenance of the IT related resources.

The facilities like outdoor and indoor sports, yoga room and the gymnasium are maintained by the Physical Education Director.

Health Center is maintained by the faculty coordinator of the Health Club. Projectors, Printers, Batteries, ID card machine, Networking related devices and Lift are maintained under the AMC facility. STP maintenance is outsourced. RO filtration unit is maintained on regular intervals. Fire safety extinguisher is maintained as per the norms of fire department.

The College provides transport facility to the students and faculty. Buses are maintained on regular basis by the transport incharge with the help of drivers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nsam.ac.in/sop.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

106

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.nsam.ac.in/img/cr5/Capacity%20Building.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

105

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

105

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent   **A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college believes in participative management where all stakeholders are given opportunity to participate and shoulder various responsibilities. Through Student Council the students' representatives are nominated for various Committees/ Forums/Cells through which the students share equal responsibilities while conducting both academic and co-curricular activities. Students' feedback is taken and opinion is considered in decision making.

The Student Council is mentored by a faculty coordinator. The respective class teachers recommend the names of students to represent the classes with the designation of 'Class Representatives' in student council. The nomination and further recommendation of students is based on the criteria of advanced learners or students who demonstrate excellence in academic performance (as per SOP on differentiated learning), students who demonstrate exemplary behavior or students who have specific talents (visual and performing arts, sports etc.) and leadership/ managerial skills.

Once the students accept and on their willingness and interest, two representatives, generally – a boy and a girl- are nominated, ensuring equal opportunities to both the gender, from each class. The nominated student representatives are for the entire class and are not associated with the specific gender.

The members of the student council represent the committees/ Forums/Units/Cells like Literary Forum, Cultural Committee, Commerce & Management Forum etc, where they actively participate in planning and executing the events/programmes conducted by these committees, forums, cells and so on.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/students-corner-studentscouncil.php#2021-22
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is registered and named as " UNITTED". There are alumni students of various batches are the office bearers of UNITTED. The members of association are the representatives of diverse walks of life.

The college also has an alumni committee having a faculty coordinator, few faculty members and few students. This committee is closely connected with the alumni association UNITTED and works. The UNITTED plays an active role in conducting both academic and co-curricular activities.

Alumni of the college have generously contributed, largely through non-financial means to improve the student learning in the college. Some of their contributions are:

1.Guest lectures by Alumni: Shared their knowledge and professional expertise for the benefit of students.

2.'Meet an Achiever': The student council in association with the Alumni committee has welcomed the ex students who have inspired and motivated students by sharing their journey of life.

3. Alumni have facilitated internships for the students in their

organization.

4. Some alumni entrepreneurs are involved in the placement activities and have provided placement for students in their firms.

5. Additionally they facilitate placement skills development sessions for the students and have indirectly, provided recommendations and assisted the students in placements.

The representatives of alumni association help college to organise field visits and also conducts a number on environment sustainability related activity to sensitize students towards different environmental issues.

An annual alumni meet is conducted to provide the current students an opportunity to develop networking to get support for their internship and guidance.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/cr5/Allumni%20 21-22_%20compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is managed by Nitte Education Trust(R), which is a leading education trust in Karnataka with more than 40 educational institutions including Nitte Deemed to be University. The vision and mission of the institution are in tune with creating conducive learning system equipping with skills and competencies to contribute to National Goal. The

Management is committed to provide good governance and leadership to achieve the goals and objectives enshrined in the Vision and Mission statements.

The institution has Governing Council (GC) that advises and monitors the functioning of the college to realize the set goals as per its Vision and Mission statements. The GC consists of three trustees and the administrator; the Representative from the University; the Principal, an Educationist and two Faculty representatives. The Principal is Member Secretary of GC. He/she is the head of both the academic and administration and is empowered by management. The IQAC of the College plays vital role in the preparation of the Strategic Perspective Plan (SPP) of the College by consolidating the SPP of each Department /Cell/Club and Forum.

The Principal is assisted by the College Administration, Finance section, HoDs of various departments, Examination Committee, Admission & Placement Cell, Research & Development Cell & Physical Education Department to translates the Management's vision into reality.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of the college adopts a decentralized and participative management approach by taking into confidence all the stake holders. Right from planning, execution and review, all stake holders including principal and faculty members participate at different levels. The vital function of the college is attributed to administrative and academic activities. Participative Management is also reflected in the composition of the IQAC. The IQAC has the Principal as the chair person, Coordinator, few senior faculty members, an external academician, industry expert, management representative, student representative and alumni representative.The IQAC is the think tank of the institution ensuring that academic quality is achieved and sustained.

The IQAC of the College oversees the preparation of Strategic Perspective Plans (SPP) of the college by consolidating the SPP of each committee/ Forum. SPP prepared is approved by the principal and then is ratified in Governing Council meeting. Post approval, IQAC, departments and committees effectively deploy the SPP for quality sustenance and enhancement. Thus, the stakeholders mutually complement with each other and provide effective leadership and governance practices to ensure participative management.

Case study: Intercollegiate Volley ball Tournament

The physical education director (PED) takes the responsibility of organizing the event. PED along with the students' coordinators chalks out various plans including formation of various working committee with teacher coordinators, members and student volunteers. The plans are discussed at in a meeting chaired by the principal and approved. With the involvement of all the stake holders the tournament organized successfully.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has clear goals embodied in the vision and mission statements which provide a road map for growth. The Institutional Strategic Plans (ISP) assist in converting the roadmap into concrete steps. Based on the ISP, IQAC sets annual specific, achievable targets and attain set goals. The IQAC identifies the areas where improvement is needed and guides the departments/cells in that direction. The feedback of the stakeholders along with the directions of the principal and supervision of the Governing Council and Management are also taken into account.

For instance, to promote research culture in the college the Research & Development Cell is in place which provides research based broad guidelines to faculty and students. Workshops and FDPs are conducted to disseminate information and knowledge among the faculty. The management has sanctioned annual budget

to encourage faculty to undertake minor research projects by involving students and for research paper publications. The SOP provides financial and non-financial support to the faculty presenting papers in National and International conferences or publishing papers in reputed journals and for faculty to pursue their Ph.D. OOD and other facilities are also provided; class adjustments are made to meet their research commitments. In the year 21-22, faculty have published 24 papers in reputed journals. The college library is upgraded to facilitate research work and publications.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.nsam.ac.in/iqac-tabs.php#SPP
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management engages in healthy dialogue with authorities to aim at the holistic development of the institution. For the effective and efficient functioning of the institutional bodies, various administrative setup, policies, service rules and procedures are at their optimal levels of efficiency so as to produce fruitful results.

For effective governance in the institution, different policies are laid by the Nitte Education trust and are followed scrupulously by the Head of institution. These policies include selection and recruitment, promotion, various leave policies, statutory benefits, welfare measures and policies related to code of conduct and its violation. The teaching and non teaching staff are oriented to these policies that are applied for them. This is done in order to create congenial and employee friendly working atmosphere in the college.

For Day to day regular and effective functioning of the college a number of SOPs are laid by the Head of Institution and implemented after the approval from the Administrator, Nitte Education Trust. These SOPs are flexible to the extent that any need based changes may be incorporated on due discussion between the Principal and the respective authorities. The

changed/redrafted SOPs are approved by the management representative and is then circulated among the concern stake holders. The policies are largely related to academics and facilities (academic, co-curricular and general infrastructure) and its management. All these policies and set procedures support the institution move forward to arrive at set target.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/aqar-20-21.php#CR6
Link to Organogram of the Institution webpage	https://www.nsam.ac.in/img/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Trust is committed to provide a supportive/ conducive environment for all employees. Following welfare measures are provided to employees:

1. All employees of the college are eligible to avail the loan facility through Institutoional Co-operative Society.
2. They are also eligible for subsidized treatment in the Justice K.S. Hegde Charitable Hospital, Mangalore.
3. Group insurance facility

4. **Accidental Insurance facility**
5. **The non-teaching staff is provided with the ESI facility.**
6. **To encourage and motivate employees to aim for professional development, the Trust has set up a scheme where in, any teaching or nonteaching involves in successful up gradation of their qualification, is given a fixed increment as per the policy depending on their position in the institute.**
7. **All employees of the Trust are eligible for a 50% reduction in the tuition fee of their wards pursuing education in any of the Nitte institutions.**
8. **Six months Maternity leave is in place to women employees.**
9. **All teaching and non-teaching staff is provided with free transportation.**
10. **Support for research output: OOD facility, reimbursement of the conference and Travel Allowance. To encourage and motivate faculty to publish research paper in journals, the Trust gives a fixed and one-time monetary reward.**

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/Cr6/Welfare-Measures%2021-22.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The constant and elaborate performance appraisal overlays the way for Principal and management to gauge the institution's growth trajectory. The college, has developed a new separate performance appraisals formats for both teaching and non-teaching staff to augment the quality. The process of appraisal in both the context is scheduled at end of every academic year to enable the employees reflect on their performance across two semesters of the academic year. However, for non-teaching staff the appraisal is done at the end of the academic year.

Performance appraisal for teaching staff:

A fairly rigorous and systematic process is in place to facilitate the effectiveness of the teaching-learning process in the institution. The analysis provides a pathway for the institution to take necessary measures to incentivize or bring in supportive processes to improve the performance of the faculty. The appraisal is quantifiable on the basis of various criteria. The process of appraisal comprises three parts:

1. Self-appraisal
2. Student Feedback for teachers
3. Appraisal by Principal

Self-appraisal is matched with the performance appraisal conducted by the Principal. The student feedback is also included and analysed and brought to the notice of the faculty concerned by the HOD and Principal. If necessary, faculty members are counseled.

Performance appraisal for non-teaching staff:

1. Self Appraisal
2. Appraisal by Principal

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IkJMdjVmN3YydnJVWklQM1FZbEtSRHc9PSIsInZhbHVlIjoiVUMxZnFaR05SUGdwWGhJVW1yVkR6WHB5Z20wQkxORU82NGhhODdNMUIwUTRzaDkxNnA3VmVUejF2QlNER2RuOCIsIm1hYyI6IjcwMjc0ZGU2NmY2Y2JhYTA3OTYxZGM5NGM3MmEzYjA4NWM5MGY5N2RkM2U5MjMyYTJjZjU4M2Q0NGI1YjQ4MzEiLCJ0YWciOiIifQ==
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has established mechanism to monitor effective and efficient resources. The account section of the institution is subject to internal and external audits.

Internal Audits: Nitte Education Trust (NET) has set up an independent auditors' team that visits all the institutions run by the Trust. The team includes a Chartered Accountant who visits the college bi-annually. The Accounts Superintendent presents accounts to the audit team. After a thorough audit the team submits the report to finance Department, NET. The Administrator also inspects the audit report submitted by Internal auditors. Any suggestions made by the internal auditors team is complied by the accounts section and based on this, steps for remedial action are taken as per the advice from the Head Office.

External Audit: The institution has an external audit mechanism through Kamath & Co. The Finance section at the Head Office of Nitte Education Trust which maintains all the accounts related documents facilitates the same. Audited financial statements including Income and Expenditure details for scheduled sections are scrutinized. Audit report is then filed through Governmental Agencies. Greater transparency is maintained in accounts and online transactions are made compulsory.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/aqar-20-21.php#CR6
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.29

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for Mobilization of funds:

1. Fee collection: Student fees is the main source of funds in the college. No capitation fee is collected.
2. Alumni registration fees collected every year from outgoing batch adds fund to the college.
3. Management Contribution: After a scrutiny of the budget submitted by the college in the beginning of financial year, the trust decides on the additional financial support required as per the request made in budget proposed.
4. Provision for renting of the facilities: The college plans to rent out auditorium sports facilities including indoor and outdoor for different sports tournament and computer lab for various examinations.
5. Use of 'Turn-it-in' software: The College provides access of 'Turn-it-in' to external researchers for the plagiarism check in their research papers on a nominal fee.
6. Sponsorship: The College is open to receive sponsorship-

financial and also in kind for the organization of any academic/cultural/sports activities as per SOP.

Optimal utilization of resources: It is achieved by proper planning and budgeting. The list of expenditures is arrived at, after collating the budgets submitted by every forum/cell/department functioning in the college keeping in mind the annual strategic perspective plans. Nitte Group of Institutions believes in sharing of resources among the sister institutions in Bengaluru, wherever possible. In this regard sporting facilities of the college, auditorium, computer lab and learning resources are shared to the other sister institutions.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/aqar-20-21.php#CR6
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of the college plays a vital role in holistic development of the college. It has brought in qualitative improvement in academic and administrative processes and functioning of the college. It has been systematically bringing in changes to strengthen the academic and non-academic processes. The academic, co-curricular and extra curricular activities, improving infrastructural facilities on the campus are the significant contribution of IQAC.

Significant activities of IQAC pertaining to the Academics, Co and extra curricular activities and infrastructural improvements are as follow:

1. **Strengthening of academics by recruiting qualified and talented faculty members.**
2. **Conducting and organising FDPs and workshops regularly for knowledge advancement among the faculty members .**
3. **Apart from regular classroom teaching, new value addition courses, professional training and industrial visits are organised for the overall development of students.**
4. **IQAC helps in up-swinging the quality of academics by**

giving guidance and directions to the faculty for the improving their Curricular Plans.

5. In course of discussion IQAC helps the faculty in identifying Cross Cutting Issues which are chosen from the syllabus, course and from committees/forum activities.

6. For the effective monitoring of academics and administrative activities IQAC has directed the departments and office to go regular internal audit and implement the suggestion given.

7. To have productive teaching learning interaction IQAC recommends the steps for better IT infrastructure that can help the students to up-skill themselves for better opportunities.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/0/my-drive
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is proactive in monitoring the performance of both teaching, non- teaching staff and students on the regular basis.

In the regular meetings of IQAC the academic performance of teachers is accessed and further suggestions are given through HoDs to the faculty members for rectification, updation and improvement of teaching methodologies followed.

Regular academic audits are conducted by the HoDs as per the direction given by IQAC, which includes:

1. verification of teaching plan implemented,

2. feedback of students if any,

3. methods followed by teachers for attainment verification

4. performance of the students in formative assessments conducted by the college time to time.

The emotional needs of the students are also been taken care by the mentors for which required discussion and corrective measures are suggested by the HoDs from time to time during departmental meetings.

Meetings with class representatives helps the HoDs to understand the academic and beyond academic needs of the students. Depending on the feedback given by the class representative reformative measures suggested and implemented under the supervision of HoD.

IQAC conducts interactive sessions for faculty members to communicate and make them understand the policies, procedures and processes of the college. The ideas of staff members are invited during the session and the novel and better ones are considered to attain the multidimensional growth of the institution so as to make it most sought after institution in the vicinity.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/iqac-tabs.php#SPP
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nsam.ac.in/iqac-tabs.php#AR
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college believes in promoting gender equity and being sensitive to gender related issues. Efforts have been made to promote it through various curricular and co-curricular activities.

In the curricular plan developed by the faculty for their respective courses, topic is connected to gender related issues. These are successfully embedded in all the subjects by connecting them to cross cutting issues. Movies and documentaries on gender related topics have been screened to build awareness and sensitize students. The Women's Empowerment, Human Rights, Prevention of Sexual Harassment and Health Care Cell are actively engaged in conducting activities (internal, outreach and extension) to promote gender related issues. Sessions are organized on themes like - women's health and hygiene; Women's rights; menstrual hygiene; Yoga and Arogya; gender sensitivity, breaking gender barriers, sharing success stories on gender etc. Boys are also included in the dialogue during these sessions.

Self Defence Training for girls is conducted every year by experts. Students have been actively engaged in conducting rallies and campaigns in local communities on the themes like: Curbing Domestic Violence, Beti Padao, Beti Bachao, Save the Girl Child and Women Protection Laws.

MOU has been signed with the Mahila Dakshitha Samithi through

**which awareness programmes are organized on issues related.
Internal compliance committee attends to the complaints from
girl students/women staff in solving issues if any and strives
to create a conducive environment.**

File Description	Documents
Annual gender sensitization action plan	https://www.nsam.ac.in/img/sop2/Action%20Plan%20on%20Gender%20Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nsam.ac.in/img/cr7/Safety%20_%20Security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The institution is sensitive and cautious about the dry and wet
waste segregation and their disposal.**

**For solid waste: Segregated waste baskets of two different
colours, green and blue, are placed in different locations in
the campus. Appropriate bins are used for disposal of waste in
college, like green bin is to dispose degradable wet waste/food
waste while blue bin is for non-degradable waste non-food waste
like paper, metallic items and plastic. Local Garbage vendor
picks the garbage regularly and disposes into the specific place
assigned by Gram Panchayat.**

For liquid waste: All the liquid waste generated in the college is recycled through the STP provided in the campus. The STP facility is maintained by in- house technician under the supervision of centralized maintenance department of Nitte institutions, Bangalore. The facility is run according to the understanding with maintenance team and Pollution Control Board (PCB). The maintenance department has placed a person who reports in the college campus everyday and is in charge of day to day maintenance of STP.

For E- waste: All discarded electrical or electronic devices are considered to be Electronic waste or e-waste. These could include old computers/other hardware/pen drives/ CD's/ wires/ batteries/ tube lights/ light bulbs and other similar things. The E-waste collection is provided by Sogo Synergy Pvt. Ltd., an external service provider (ESP).

The collectionprocedure/frequency is according to the agreement signed with the ESP.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]
Geo tagged photographs of the facilities	https://www.nsam.ac.in/img/cr7/Geo%20tagged%20photos_.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with

A. Any 4 or all of the above

disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision, mission and values of the college are aligned to building a sense of social concern and responsibility towards the community. This envisions belief in inclusion and respect for diversity. The institution strongly believes that the activities associated with basic human values gives opportunities to shape the attitudes of students towards their fellow beings in a positive manner and reinforce their commitment to human values.

The students of the college are largely from local communities with a few from outside Bangalore. In this regard, the emphasis is on appreciating and valuing the local culture and traditions and also understanding the associated challenges. With such connect, develops a respect for local communities. Rajyothsava is celebrated with grandeur to value the rich traditions of Karnataka and its importance as one of the states of our country.

Promoting national integration and communal harmony through celebrating many festivals of India - cutting across all religions is a hallmark activity in college. Expressive art in collages are used to help students verbalize and showcase their ideas about communal harmony.

Sensitivity to differences that exist among us as people, and not merely tolerating it but empathizing with people who are different is another value that the college is attempting to stand for. The student volunteers are involved with teaching children and spending quality time with special students of Jnanavahini Svasahaya Kendra.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Dr. N.S.A.M. First Grade College gives importance to sensitize students to the constitutional obligations and promoting consciousness of National Identities. This is mandated in the vision of college which highlights the need to create responsible citizens of this country. Issues connected to fundamental duties and responsibilities are also addressed directly or indirectly through the activities that shape the experiences of student community in the college.

The themes connected to National goals and citizen responsibilities are embedded in the curriculum plan by every faculty. This enables the teachers engaging various core and non- core subjects to connect some topics to the larger interest of the nation. This is mapped in the cross-cutting issues of the curriculum plan. This ensures that national goals, issues connected to our responsibilities are brought to the centre of classroom discussions.

On the other hand, students are also involved with engaging villagers and spreading awareness about human rights, gender equity and prevention of domestic violence. The college also organizes a number of programs in community related to educating villagers about various government schemes, agriculture, girl child education and insurance. Through such activities, students learn to become proactive, responsible and involved citizens of this country. They understand the bottom line- that while the constitution gives us fundamental rights as citizens, we are equally obliged to execute our fundamental responsibilities

towards the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution utilizes every opportunity to celebrate the greatness of our nation and honor the contributions of greatpeople to this country to instill a sense of patriotism and pride in the history of our nation in the youth.

National festivals - Independence Day and Republic Day are celebrated with grandeur. The day commences with the hoisting of National flag in the presence of staff and students.

Additionally, a well- known person from the locality is invited as a chief guest who along with the Principal address the gathering by sharing messages from the life stories of freedom fighters.

Gandhi Jayanthi is celebrated with great fervor. The Gandhi Studies Centre ensures the conduct of events to commemorate the message of the Mahatma. National youth day is celebrated to mark the birth day of Swamy Vivekananda, similarly Teachers day is celebrated in the memory of Sarpalli Radhakrishnan.

International Yoga day is generally celebrated by inviting experts from the field who inspire students through their talk on benefits of yoga and this is generally followed by a practice session. The college strives to instill a sense of responsibility towards the environment and also to take steps to protect the environments. In this regard World environment day, Nature conservation Day, Soil day etc are observed by Eco club.

The celebrations of all these events are enriched by student presentations/performances, quiz, competitions and even thematic decoration of the bulletin boards. Through these celebration the important messages are communicated to students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices of the college: 1. The "Acharya- The Practice of Mentoring" 2. "Saha Balve- Nitte Social Connect". Acharya provides support to the students to excel not only academically but also develop their personality holistically and Saha Balve aims at conceptualizing Vision and Mission of the college by developing students to responsible citizen and making them capable of contributing to society.

Objectives of the best practices are to establish a bond based on empathy with students by identifying their strengths and weakness and providing necessary support through "Acharya" and networking with the community, responding to its needs, sensitizing students to be empathetic and have a sense of ownership for the concerns of community through "Saha Balve".

Context to consider the best practices:

As the students hail from middle/low socio-economic groups and from sub-rural background and being more vulnerable to harmful habits and behaviors they need proper mentoring. Need to network with the society and response to its requirements is since the college is located in sub urban area and the institution feels the need of giving back to society in multiple ways.

The Practice: College has mentoring cell for successful execution of Acharya and many other cells working with Community Orientation Club to develop Social Connect, as per the SOP drafted.

Implementation of best practices resulted in students' participation in multiple activities with confidence keeping their academic performance good and also their positive response towards the need of society with greater empathy.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. N.S.A.M. First Grade College managed by the Nitte Education Trust believes in providing a green and clean campus to its stakeholders and also spread awareness about green earth among people. In tune with the its mission and vision, the college believes and strives for the development of students not only academically but also sensitizing them towards the environment and making them realize their responsibility to educate the villagers on neat, clean and green environment.

With great concern for the ecology of the campus, the rock

garden on a natural huge rock, 'endangered species' garden and medicinal plants stretch is developed in the campus.

For waste management the waste is segregated into bio-degradable, non- degradable and E-waste. Separate procedures are followed in each of the case. Sanitary napkin incinerator is also available in the campus.

The environment related activities address to segregation of wet and dry waste, E-waste management, awareness related to air pollution through "Say No To Crackers", Conservation of nature, Seed ball campaign and sapling distributions, environment related commemorative days celebration, field visits to educate them to latest happenings and competitions organized related to environment.

All these efforts resulted in better awareness of environment among students and community and institutional distinctiveness of green campus is maintained.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dr. N.S.A.M. First Grade College is affiliated to Bengaluru City University and follows the syllabus prescribed by the University. Before the commencement of a semester, the college prepares an academic calendar based on the inputs given by the departments as per the academic plan for the semester. Based on the workload, the teachers' workload distribution and time table are prepared. For every course taught, the teacher prepares a curriculum plan. It outlines the course objectives and the expected course outcomes. The plan discusses the method of classroom engagement and the assessment tools used to measure the learning outcomes.

Each course has an introductory session that extends to two to three hours, called the bridge session where the teachers discuss its relevance to the course leading to the programme.

The teacher maintains a work dairyfor each course. The progress of each student is recorded manually in the mentoring form. Opportunities are available for learning beyond classrooms through certificate courses, field trips and extra-curricular activities offered through various forums.

Teachers attend orientation and faculty development programmes in order to keep abreast of their knowledge. Feedbacks obtained from stakeholders are utilized in improving the curriculum plan and delivery.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.nsam.ac.in/img/cr1/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the calendar of events and schedule given by the University. The activities planned for curricular, co-curricular and extra-curricular and that of CIE are scheduled and are incorporated in the academic calendar prepared by the college in consultation with Heads of Department and Examination committee coordinator. The students are notified of the same in the beginning of the semester. The college strictly adheres to the number of working days specified by the University.

Formative Assessment - The curriculum plan drafted by the faculty comprises of course objectives and expected learning outcomes. The tools and techniques used for measuring the learning effectiveness are specified in the curriculum plan. The curriculum plan drafted by the subject teachers have the scope of formative assessment by Q & A sessions with discussion, tests, oral presentations, written assignments and quiz. The formative assessment dates by any such means are announced to the students in advance. The work of the students are evaluated by the faculty members, performance is recorded and verified by the HOD and also randomly by the Principal.

Summative assessment - The dates for internal assessment tests and preparatory examination are announced to the students well in advance. The test/examination is conducted as scheduled in the academic calendar. Based on the students' achievements in the formative and summative assessment the internal marks are awarded. Information are displayed on notice boards and circulated to students. Through the OPTRA parents can login to track the progress of their ward.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.nsam.ac.in/img/cr1/ODD%20&%20Even%20Semster%20Calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	B. Any 3 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

151

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

22

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from those courses for which the university prescribes specific syllabus, the institution incorporates cross cutting issues relevant to Professional ethics, Gender, Human Values, Environment and Sustainability in the curriculum and also activities are undertaken in various clubs & cells.

Programmes are conducted to bring in awareness to gender neutrality, human rights and also human responsibilities as per the constitution, prevention of sexual harassment and also legal issues related. Through the awareness programs organized for the students and by the students for the society, the students are sensitized towards ethics and values, Gandhian thoughts and sustainable growth.

Courses like Indian Constitution & Human Rights, Environmental Science, Science & Society, Value Education,

Cultural Diversity & Society, and Personality Development, issues related to gender, environmental sustainability and human values are taught inside classroom.

Some examples of classroom based learning experiences that reinforced these issues are:

Where ever possible in neutralizing gender in language is used and also biased use of language, thinking and act are discouraged as an when noticed. Both girls and boys get equal opportunity to participate in events and in leadership roles like event planning and management, stage management etc.

Environment and Sustainability: As part of their curriculum, students are taught to prepare business plans for a start up organization as the business lab activity. They are encouraged to write proposals on agriculture – based project like organic farming with focus on rural development.

During cultural and national festivals students are encouraged to perform on humanitarian and patriotic themes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

221

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.nsam.ac.in/img/cr1/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

112

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Based on the performance in the 12th standard initially students are grouped into advanced, average and slow learners. For every subject the faculty members conduct three to four hours of Bridge sessions in the beginning of each semester, so that students are oriented towards the subject.

Formative assessments are conducted periodically. The students are asked to give class presentations, solve problems on the board, given worksheets to practice apart from quizzes, MCQ, class test and the internal assessment tests. Based on their overall class performance and marks score in the tests, the students are re- grouped as Advanced and slow learners. The respective subject teacher has the freedom to re-group the students based on their performance.

Advanced Learners are encouraged to teach the average learners through the peer learning programme.

For the slow learners special remedial classes are organized during the peer learning class hour itself. Their performance is closely monitored and recorded. Parent meeting are called for to discuss the progress of the students. Work sheets, assignments, notes are given as learning aids. Mentoring session addresses issues faced by the students and the subject teachers are informed of any issues raised by the students.

For advance learners special discussion and training sessions are organized to help them score outstanding marks in university semester examination. The interested advanced learners are trained on various aspects of research projects, such as review of literature, preparation of questionnaire etc. They are given opportunity to involve themselves in

student research project.

File Description	Documents
Link for additional Information	https://www.nsam.ac.in/academic-calender.php#
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
359	**27**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning: The institution focuses on enhancing the skill sets especially related to start ups among the students. The teachers give a detailed outlay of a particular business, based on that students prepare a business model using their own ideas and submit a business proposal . The financials involved is also incorporated in proposal submitted. Later students are asked to build a physical model and also do a presentation to the panel of teachers for learning evaluation.

Students participate in class competitions to make advertisements and take the role of organizers, participants and spectators. Through field works learning takes place. The students are mandated to take three weeks of internship in companies, non government organizations and share their experiences. They are also asked to submit the duly certified report for which marks are credited.

Participative Learning Methodologies: A collaborative learning atmosphere is provided to students where they are encouraged to do presentations and engage in practical based learning. This helps even the introvert students to open up

and take part actively in various activities of the club along with their student friends where they work in unison. While participating in activities the students come together to discuss on company affairs, stock market.

Problem Solving Methodologies: Teachers give quizzes, worksheets, case study problems regularly. Worksheets are given individually to solve the problem to enhance their thinking and retention ability where as quiz is the small group activity of 2 to 3 students in each. Case study problems enhances discussion.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/drive/u/0/my-drive

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution emphasizes using ICT enabled tools in the following ways:

a. Infrastructure support is crucial to ensure that teachers use technology in the teaching learning process. For this around 88% of classrooms have projectors attached and also all the class rooms have internet connectivity with the 60mbps speed in the campus. The campus is completely Wi-Fi enabled.

b. Faculty use PowerPoint presentations prepared by them. They also offer source materials available on the internet from authentic websites with due acknowledgement and screen the video clippings to ensure that learning becomes interesting.

c. Faculty use LMS especially video recorded lectures of faculty are made available to students so that they can learn at their own pace.

d. Google classroom are currently being used by some teachers to take additional sessions as and when necessary and to retain the interest of student community towards online mode

of interaction too.

e. The library has a digital section with 10 PC's with multimedia facility, so that faculty and students have quick access to e-resources. E-resources in the digital section ofthe library enable students to learn beyond classroom situations. They can access free e-books, YouTube videos, documentaries and other e-resources linked to their subjects. In this section users can also access N-LIST and ProQuest e-resources.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lms.nsam.ac.in/moodle/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

128

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dr. N.S.A.M. First Grade College adopts a system where subject teachers incessantly evaluate the performance of the students by conducting quizzes, assignments, unit test and oral question and answer sessions.

Formative internal assessment tests and preparatory examinations are conducted during each semester. For awarding internal marks the average marks scored in the three assessments (two tests and a preparatory) are considered. Internal Assessment tests are announced atleast 10 days earlier of the test and time table is displayed on the notice boards. The question papers are prepared by the subject teachers in accordance with the university question paper model and the pattern is discussed with the students well before the test by the respective faculty members in their regular class . The results are announced to students immediately after their tests get over to comply the Examination Committee mandate. The students are allowed to discuss the answers with their respective subject teachers and even challenge the marks given to them. Once the discussion gets over, the performance of the students is communicated to parents through the college communication channel.

Parents Teachers meeting is arranged to discuss their ward's performance. The subject teacher conducts remedial classes for those students whose performance is not good. The marks are also recorded in the individual mentoring form.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.nsam.ac.in/aqar-21-22.php#CR2

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Committee is responsible for the smooth conduct of the examination and the redressal of all grievances. The process is designed to be the student centric and is outlined in the standard operating procedures document. The grievance redressal procedures in case of all types of assessments are shared with the students in the beginning of the academic year . The strategies to address

the grievance are announced on the notice board too.

The test results are announced to the students within a few days after the tests get over as per the dates announced by examination committee. The faculty members discuss the answers and students are given freedom even to challenge the marks awarded. In the context of student having any grievances about the individual formative assessments tests/examination in specific subjects, the faculty is responsible for addressing it. The consolidated average marks of the three internal tests are published a week prior to the submission to the university. In case the student has any resentment with the specific subject marks of the faculty concerned, the HOD or later the Principal, if necessary, steps in to resolve the concern. If a student wants to re-submit assignments, it is allowed within a reasonable period of time. The final internal assessment marks are displayed on the notice board before it is uploaded to the university portal and verified print copies maintained in the college office.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.nsam.ac.in/aqar-21-22.php#CR2

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Program and course outcomes of the Programs offered by the institution. Program Outcomes, Program Specific Outcomes are introduced to the first year students during the orientation programme. The PO and PSO are displayed in the prominent places like corridors, departments, library and college website for easy access to all the students. The Course Outcome is communicated by the subject teachers to the students in the classroom in general and even while teaching the respective chapter also. For easy reference COs for each subject are enumerated in the curriculum plan (CP), the CP for the all the subject are displayed on the website.

The Program Outcomes, Program Specific Outcomes and Course Outcomes are developed by the institution based on the following:

- The learning outcomes in terms of knowledge, attitude and skills required in this millennium
- The vision, mission and values outlined by the institution
- The feedback received from the stakeholders- students, parents, teachers and so on

The faculty develops a detailed curriculum plan for each subject. The curriculum plan outlines the Course objectives and the Course Outcomes. The curriculum plan developed by each faculty is further checked and approved by the respective Head of Department first and then by IQAC. Measures taken to attain the specified objectives are also displayed in the curriculum plan. The same is attached to the work dairy for quick reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.nsam.ac.in/img/cr2/CO%20PO%20NEP%20_%20NON%20NEP.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The strategies for the assessment of the attainment of the course outcomes are included in curriculum plan for each subject. The verification of attainment of the course outcomes done by each subject teacher through the continuous internal evaluations and formative assessment that happen during the semester and ultimately by the summative assessment conducted by the university. The weightage of marks given is 30% for Internal assessment and 70% for university examination for non NEP batch. For NEP batch it is 40% and 60% respectively.

The Continuous Internal Evaluation happens at the classroom level and the individual faculty is responsible for the

students' learning. Through the teaching methodology like Q & A, Quiz, worksheets, class tests, they gauge the progress of attainment of outcomes set. The students are encouraged to actively participate in class discussions. The marks obtained by students in formative assessment tools-oral presentations, written assignments, class tests, internal tests, preparatory are used by the faculty are indicative of outcome attainment.

The progress of students is monitored by the faculty, mentors and also by HOD's at the department level. The reasons for drop in student performance are analyzed and suitable corrective actions are taken on regular basis. The mentoring program provides individualized monitoring of the students' progress in outcomes connected to life/ soft skills of students. The students' participation in extra-curricular activities is also considered for the attainment of programme outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.nsam.ac.in/img/cr1/CO%20PO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.nsam.ac.in/index.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nsam.ac.in/img/cr2/SSS%20REPORT%20AQAR.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution

during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To align with the vision of the college a number of extension activities are carried out in the nearby villages by various forums like the Eco Club, Community Orientation Club, NSS, Human Rights cell, Women's Empowerment cell and the Health club.

Community orientation club of the collage started a new initiative of Sachari Library (Mobile library), an extension activity of library in near by villages with the intension of taking varieties of reading material right from news paper to magazine to story books in different languages close to the people of village. The student volunteers of the college extended help government middle school students learn mathematics and English and perform well in examination. Stationary items and note books were collected and distributed to the school going children.

Many extension activities are organized like free eye check up camp for Government school children, awareness on Drug abuse among the youth of the village, "Say No to Crackers" to bring awareness among villagers on harmful effect of burning crackers, conservation of nature and waste segregation, seed ball campaign and sapling distributions, road safety awareness and to instill the sense of social responsibilities an awareness coupled with survey on a topic of "Role of a citizen towards good governance" was organized.

An awareness to educate the villagers on Government schemes related to savings, education, health and agriculture, E-SHRAM CARD was organised. Distribution among the villagers and unorganised sector workers was the new initiative in the community.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/cr3/Extention%2021-22.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

386

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college gives utmost importance in creating facilities i.e., eco system that is conducive to the teaching learning process.

There are 15 class rooms and all are ICT enabled. All the class rooms are spacious and well ventilated, facilitate ICT enabled learning with projectors fitted in 13 class rooms.

In addition, there are 2 seminar halls with seating capacity of 150 in each and with required facilities like LCD projector, computer with internet connection and sound system. These are utilized for guest lectures, screening movies, workshops for students or teachers and seminars.

The computer lab is equipped with 40 computers and other necessary softwares. Students and faculty utilize the technology support to optimize their online teaching-learning process. The language lab is with 9 computers and necessary English, Kannada and Hindi language software. The Language Lab has been set up to help students improve communication skills. The Business Lab is intended to provide skills needed to the students beyond curriculum. To ensure the same, the Business Lab has facilities like computer with internet connection and a projector. There is a well equipped Psychology lab for BA students. Library is well equipped with necessary softwares and a digital section with 10 computers for faculty members and students to have online access to the learning resources. The college has two digital board and digi cams to enable online discussion and conduct beyond curriculum sessions.

The college is completely wifi enabled and speed of the internet is 45 mbps.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nsam.ac.in/img/cr4/Physical%20Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus is situated amidst lush green and has ample space allocated for sports, cultural and all other extra-curricular activities for students, besides the right academic ambience.

The College has a large space of 4800 Sq. mt. allotted for outdoor sports activities. There is a multi- purpose playground. The institution also has the access to the swimming pools and Basketball court situated in the sister institution (Nitte International School) which situated just half a kilometer distance from the college.

Indoor Sports Room: Located in the second floor of the adjoining buildingis spread in 1450sq. ft. This being well ventilated and well-lit is equipped with the necessary infrastructure - like table tennis, carom boards, chess and other board games.

Yoga Hall is spacious, well ventilated (850 sq. ft.) and equipped with yoga mats and an elevated space for yoga demonstration.

Gymnasium: A room of the size 625 sq.ft. is designated as the gymnasium. The gymnasium is spacious, well ventilated and equipped with eight station multigym facility and a weight section.

The building has an indoor auditorium which is acoustically designed, air conditioned with a seating capacity of 180. Audio-video facility with internet connectivity in the auditorium is used for intra & inter-college academic and other co-curricular and extra curricular activities. Additionally, an Open Air Theatre, the central space in the building area with more than 500 seating capacity is available to organize intra collegiate cultural, literary and social activities and intercollegiate fest.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nsam.ac.in/img/cr4/Physical%20Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.nsam.ac.in/img/cr4/Physical%20Facilities.pdf](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

215.17

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

(ILMS).

Dr. N.S.AM. First Grade College library is undergoing a rapid upgradation and its working process is on.

The Library has a collection of 9700+ books including Reference & SC/ST Book bank . It subscribes to both national & international print journals and also to the INFLIBNET N-LIST e-resources.

The Library is using ILMS KOHA software-version 19.11.00.000-and it is fully automated with bar-coding technology. KOHA is widely using free open source ILMS software. The Library provides WEB OPAC (Web Online Public Access Catalogue) facility to the users for smooth search of available materials in it. Apart from KOHA software, D-space – an open source, Institutional Repository Software is being implemented to archive the institute's digital materials.

Library follows DDC Classification system to classify its collections in a well-organized manner.

Along with the regular sections like circulation and reference sections- the library has a digital section- reflecting the use of technology for sharing knowledge and accessing e-resources. 'MENDELEY' reference manager tool and academic social network desktop interface has been installed in digital library computers to collaborate with others online, and discover the latest research. Digital library has 500+ e-books and other e-content. Remote Online access to students for reference material is available. Both the faculty and students are encouraged to access N-LIST and ProQuest e-resources. Additionally library also has the facility of Turnitin for checking plagiarism.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.nsam.ac.in/library.php

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.27

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

99

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the college is updated time to time to ensure that learners have more and upgraded access to technology. 8 out of 11 classrooms used, had projectors

attached with internet connectivity in all the class rooms till the academic year 20-21. It was upgraded to the use of total of 17class rooms having ICT facility.

The internet bandwidth was upgraded in Ay 2020-21to 45 mbps. The campus was selectively Wi-Fi enabled with connectivity available in the ground and first floor and in the year 21-22 the campus became completely Wi-fi enabled. The Online public Access Catalogue (OPAC) search, the access of which was confined to the campus was made available to the users from remote by upgrading OPAC to Web Online public Access Catalogue (Web OPAC) facility from the academic year 21-22.

DSpace Institutional repository software is in place. Ten computers are available in digital section of library for the users with multimedia facility.

The Computer Lab that had 35 systems during 20-21 academic year today has 40 computers with high-speed internet connection (65mbps).

The Business Lab also has IT support system. The Language Lab IT facility is provided with existing 9 desktops and the software (eWrightRight). Further the softwares related Kannada as Kannada Nudi and Matrubhasha Kalike and Google Indic software for Hindi are installed in AY 21-22.

OPTRA is continued to be used as it is found to be more efficient and user friendly.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.nsam.ac.in/img/cr4/wifi%20bills.pdf

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

215.17

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution gives importance to safety and regular maintenance of all its infrastructure andfacilities. For optimal use of all resources, Standard Operating Procedures are in place.

Physical maintenance of the college is undertaken by the housekeeping staff under the supervision of maintenance incharge to ensure hygienic environment in the college.

The Librarian takes care of the library related facilities. Purchases for library are made after the approval from library committee on the basis of quotations for books recommended by HoDs. Books are issued to students and damaged/ lost are charged to them. Annual stock verification is done at the end of every academic year and stock checked and verified is duly approved.

Computer and IT related resources are supervised and generally been taken care by in-charge having domain knowledge. There is AMC for the proper and timely maintenance of the IT related resources.

The facilities like outdoor and indoor sports, yoga room and the gymnasium are maintained by the Physical Education Director.

Health Center is maintained by the faculty coordinator of the Health Club. Projectors, Printers, Batteries, ID card machine, Networking related devices and Lift are maintained under the AMC facility. STP maintenance is outsourced. RO filtration unit is maintained on regular intervals. Fire safety extinguisher is maintained as per the norms of fire department.

The College provides transport facility to the students and faculty. Buses are maintained on regular basis by the transport incharge with the help of drivers.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.nsam.ac.in/sop.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

106

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://www.nsam.ac.in/img/cr5/Capacity%20Building.pdf
Any additional information	[View File]()
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

105

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

105

File Description	Documents
Any additional information	[View File]()
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil

Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internati onal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college believes in participative management where all stakeholders are given opportunity to participate and shoulder various responsibilities. Through Student Council the students' representatives are nominated for various Committees/ Forums/Cells through which the students share equal responsibilities while conducting both academic and co-curricular activities. Students' feedback is taken and opinion is considered in decision making.

The Student Council is mentored by a faculty coordinator. The

respective class teachers recommend the names of students to represent the classes with the designation of 'Class Representatives' in student council. The nomination and further recommendation of students is based on the criteria of advanced learners or students who demonstrate excellence in academic performance (as per SOP on differentiated learning), students who demonstrate exemplary behavior or students who have specific talents (visual and performing arts, sports etc.) and leadership/ managerial skills.

Once the students accept and on their willingness and interest, two representatives, generally – a boy and a girl- are nominated, ensuring equal opportunities to both the gender, from each class. The nominated student representatives are for the entire class and are not associated with the specific gender.

The members of the student council represent the committees/ Forums/Units/Cells like Literary Forum, Cultural Committee, Commerce & Management Forum etc, where they actively participate in planning and executing the events/programmes conducted by these committees, forums, cells and so on.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/students-corner-studentscouncil.php#2021-22
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is registered and named as " UNITTED". There are alumni students of various batches are the office bearers of UNITTED. The members of association are the representatives of diverse walks of life.

The college also has an alumni committee having a faculty coordinator, few faculty members and few students. This committee is closely connected with the alumni association UNITTED and works. The UNITTED plays an active role in conducting both academic and co-curricular activities.

Alumni of the college have generously contributed, largely through non-financial means to improve the student learning in the college. Some of their contributions are:

1.Guest lectures by Alumni: Shared their knowledge and professional expertise for the benefit of students.

2.'Meet an Achiever': The student council in association with the Alumni committee has welcomed the ex students who have inspired and motivated students by sharing their journey of life.

3. Alumni have facilitated internships for the students in their organization.

4. Some alumni entrepreneurs are involved in the placement activities and have provided placement for students in their

firms.

5. Additionally they facilitate placement skills development sessions for the students and have indirectly, provided recommendations and assisted the students in placements.

The representatives of alumni association help college to organise field visits and also conducts a number on environment sustainability related activity to sensitize students towards different environmental issues.

An annual alumni meet is conducted to provide the current students an opportunity to develop networking to get support for their internship and guidance.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/cr5/Allumni%2021-22_%20compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is managed by Nitte Education Trust(R), which is a leading education trust in Karnataka with more than 40 educational institutions including Nitte Deemed to be University. The vision and mission of the institution are in tune with creating conducive learning system equipping with skills and competencies to contribute to National Goal. The Management is committed to provide good governance and leadership to achieve the goals and objectives enshrined in the Vision and Mission statements.

The institution has Governing Council (GC) that advises and monitors the functioning of the college to realize the set goals as per its Vision and Mission statements. The GC consists of three trustees and the administrator; the Representative from the University; the Principal, an Educationist and two Faculty representatives. The Principal is Member Secretary of GC. He/she is the head of both the academic and administration and is empowered by management. The IQAC of the College plays vital role in the preparation of the Strategic Perspective Plan (SPP) of the College by consolidating the SPP of each Department /Cell/Club and Forum.

The Principal is assisted by the College Administration, Finance section, HoDs of various departments, Examination Committee, Admission & Placement Cell, Research & Development Cell & Physical Education Department to translates the Management's vision into reality.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of the college adopts a decentralized and participative management approach by taking into confidence all the stake holders. Right from planning, execution and review, all stake holders including principal and faculty members participate at different levels. The vital function of the college is attributed to administrative and academic activities. Participative Management is also reflected in the composition of the IQAC. The IQAC has the Principal as the chair person, Coordinator, few senior faculty members, an external academician, industry expert, management representative, student representative and alumni representative.The IQAC is the think tank of the institution ensuring that academic quality is achieved and sustained.

The IQAC of the College oversees the preparation of Strategic Perspective Plans (SPP) of the college by consolidating the

SPP of each committee/ Forum. SPP prepared is approved by the principal and then is ratified in Governing Council meeting. Post approval, IQAC, departments and committees effectively deploy the SPP for quality sustenance and enhancement. Thus, the stakeholders mutually complement with each other and provide effective leadership and governance practices to ensure participative management.

Case study: Intercollegiate Volley ball Tournament

The physical education director (PED) takes the responsibility of organizing the event. PED along with the students' coordinators chalks out various plans including formation of various working committee with teacher coordinators, members and student volunteers. The plans are discussed at in a meeting chaired by the principal and approved. With the involvement of all the stake holders the tournament organized successfully.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has clear goals embodied in the vision and mission statements which provide a road map for growth. The Institutional Strategic Plans (ISP) assist in converting the roadmap into concrete steps. Based on the ISP, IQAC sets annual specific, achievable targets and attain set goals. The IQAC identifies the areas where improvement is needed and guides the departments/cells in that direction. The feedback of the stakeholders along with the directions of the principal and supervision of the Governing Council and Management are also taken into account.

For instance, to promote research culture in the college the Research & Development Cell is in place which provides research based broad guidelines to faculty and students. Workshops and FDPs are conducted to disseminate information and knowledge among the faculty. The management has

sanctioned annual budget to encourage faculty to undertake minor research projects by involving students and for research paper publications. The SOP provides financial and non-financial support to the faculty presenting papers in National and International conferences or publishing papers in reputed journals and for faculty to pursue their Ph.D. OOD and other facilities are also provided; class adjustments are made to meet their research commitments. In the year 21-22, faculty have published 24 papers in reputed journals. The college library is upgraded to facilitate research work and publications.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.nsam.ac.in/iqac-tabs.php#SPP
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management engages in healthy dialogue with authorities to aim at the holistic development of the institution. For the effective and efficient functioning of the institutional bodies, various administrative setup, policies, service rules and procedures are at their optimal levels of efficiency so as to produce fruitful results.

For effective governance in the institution, different policies are laid by the Nitte Education trust and are followed scrupulously by the Head of institution. These policies include selection and recruitment, promotion, various leave policies, statutory benefits, welfare measures and policies related to code of conduct and its violation. The teaching and non teaching staff are oriented to these policies that are applied for them. This is done in order to create congenial and employee friendly working atmosphere in the college.

For Day to day regular and effective functioning of the college a number of SOPs are laid by the Head of Institution

and implemented after the approval from the Administrator, Nitte Education Trust. These SOPs are flexible to the extent that any need based changes may be incorporated on due discussion between the Principal and the respective authorities. The changed/redrafted SOPs are approved by the management representative and is then circulated among the concern stake holders. The policies are largely related to academics and facilities (academic, co-curricular and general infrastructure) and its management. All these policies and set procedures support the institution move forward to arrive at set target.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/aqar-20-21.php#CR6
Link to Organogram of the Institution webpage	https://www.nsam.ac.in/img/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Trust is committed to provide a supportive/ conducive

environment for all employees. Following welfare measures are provided to employees:

1. All employees of the college are eligible to avail the loan facility through Institutoional Co-operative Society.
2. They are also eligible for subsidized treatment in the Justice K.S. Hegde Charitable Hospital, Mangalore.
3. Group insurance facility
4. Accidental Insurance facility
5. The non-teaching staff is provided with the ESI facility.
6. To encourage and motivate employees to aim for professional development, the Trust has set up a scheme where in, any teaching or nonteaching involves in successful up gradation of their qualification, is given a fixed increment as per the policy depending on their position in the institute.
7. All employees of the Trust are eligible for a 50% reduction in the tuition fee of their wards pursuing education in any of the Nitte institutions.
8. Six months Maternity leave is in place to women employees.
9. All teaching and non-teaching staff is provided with free transportation.
10. Support for research output: OOD facility, reimbursement of the conference and Travel Allowance. To encourage and motivate faculty to publish research paper in journals, the Trust gives a fixed and one-time monetary reward.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/img/Cr6/Welfare-Measures%2021-22.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The constant and elaborate performance appraisal overlays the way for Principal and management to gauge the institution's growth trajectory. The college, has developed a new separate performance appraisals formats for both teaching and non-teaching staff to augment the quality. The process of appraisal in both the context is scheduled at end of every academic year to enable the employees reflect on their performance across two semesters of the academic year. However, for non-teaching staff the appraisal is done at the end of the academic year.

Performance appraisal for teaching staff:

A fairly rigorous and systematic process is in place to facilitate the effectiveness of the teaching-learning process in the institution. The analysis provides a pathway for the institution to take necessary measures to incentivize or bring in supportive processes to improve the performance of the faculty. The appraisal is quantifiable on the basis of various criteria. The process of appraisal comprises three parts:

1. **Self-appraisal**
2. **Student Feedback for teachers**
3. **Appraisal by Principal**

Self-appraisal is matched with the performance appraisal conducted by the Principal. The student feedback is also included and analysed and brought to the notice of the

faculty concerned by the HOD and Principal. If necessary, faculty members are counseled.

Performance appraisal for non-teaching staff:

1. **Self Appraisal**
2. **Appraisal by Principal**

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IkJMdjVmN3YydnJVWklQM1FZbEtSRHc9PSIsInZhbHVlIjoiVUMxZnFaR05SUGdwWGhJVW1yVkR6WHB5Z20wQkxORU82NGhhODdNMUIwUTRzaDkxNnA3VmVUejF2QlNER2RuOCIsIm1hYyI6IjcwMjc0ZGU2NmY2Y2JhYTA3OTYxZGM5NGM3MmEzYjA4NWM5MGY5N2RkM2U5MjMyYTJjZjU4M2Q0NGI1YjQ4MzEiLCJ0YWciOiIifQ==
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has established mechanism to monitor effective and efficient resources. The account section of the institution is subject to internal and external audits.

Internal Audits: Nitte Education Trust (NET) has set up an independent auditors' team that visits all the institutions run by the Trust. The team includes a Chartered Accountant who visits the college bi-annually. The Accounts Superintendent presents accounts to the audit team. After a thorough audit the team submits the report to finance Department, NET. The Administrator also inspects the audit report submitted by Internal auditors. Any suggestions made by the internal auditors team is complied by the accounts section and based on this, steps for remedial action are taken as per the advice from the Head Office.

External Audit: The institution has an external audit mechanism through Kamath & Co. The Finance section at the

Head Office of Nitte Education Trust which maintains all the accounts related documents facilitates the same. Audited financial statements including Income and Expenditure details for scheduled sections are scrutinized. Audit report is then filed through Governmental Agencies. Greater transparency is maintained in accounts and online transactions are made compulsory.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/aqar-20-21.php#CR6
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.29

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for Mobilization of funds:

1. Fee collection: Student fees is the main source of funds in the college. No capitation fee is collected.
2. Alumni registration fees collected every year from outgoing batch adds fund to the college.
3. Management Contribution: After a scrutiny of the budget submitted by the college in the beginning of financial

year, the trust decides on the additional financial support required as per the request made in budget proposed.

4. Provision for renting of the facilities: The college plans to rent out auditorium sports facilities including indoor and outdoor for different sports tournament and computer lab for various examinations.

5. Use of 'Turn-it-in' software: The College provides access of 'Turn-it-in' to external researchers for the plagiarism check in their research papers on a nominal fee.

6. Sponsorship: The College is open to receive sponsorship- financial and also in kind for the organization of any academic/cultural/sports activities as per SOP.

Optimal utilization of resources: It is achieved by proper planning and budgeting. The list of expenditures is arrived at, after collating the budgets submitted by every forum/cell/department functioning in the college keeping in mind the annual strategic perspective plans. Nitte Group of Institutions believes in sharing of resources among the sister institutions in Bengaluru, wherever possible. In this regard sporting facilities of the college, auditorium, computer lab and learning resources are shared to the other sister institutions.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/aqar-20-21.php#CR6
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of the college plays a vital role in holistic development of the college. It has brought in qualitative improvement in academic and administrative processes and functioning of the college. It has been systematically bringing in changes to strengthen the academic and non-academic processes. The academic, co-curricular and extra curricular activities, improving

infrastructural facilities on the campus are the significant contribution of IQAC.

Significant activities of IQAC pertaining to the Academics, Co and extra curricular activities and infrastructural improvements are as follow:

1. Strengthening of academics by recruiting qualified and talented faculty members.
2. Conducting and organising FDPs and workshops regularly for knowledge advancement among the faculty members .
3. Apart from regular classroom teaching, new value addition courses, professional training and industrial visits are organised for the overall development of students.
4. IQAC helps in up-swinging the quality of academics by giving guidance and directions to the faculty for the improving their Curricular Plans.
5. In course of discussion IQAC helps the faculty in identifying Cross Cutting Issues which are chosen from the syllabus, course and from committees/forum activities.
6. For the effective monitoring of academics and administrative activities IQAC has directed the departments and office to go regular internal audit and implement the suggestion given.
7. To have productive teaching learning interaction IQAC recommends the steps for better IT infrastructure that can help the students to up-skill themselves for better opportunities.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/0/my-drive
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is proactive in monitoring the performance of both teaching, non- teaching staff and students on the regular basis.

In the regular meetings of IQAC the academic performance of teachers is accessed and further suggestions are given through HoDs to the faculty members for rectification, updation and improvement of teaching methodologies followed.

Regular academic audits are conducted by the HoDs as per the direction given by IQAC, which includes:

1. verification of teaching plan implemented,

2. feedback of students if any,

3. methods followed by teachers for attainment verification

4. performance of the students in formative assessments conducted by the college time to time.

The emotional needs of the students are also been taken care by the mentors for which required discussion and corrective measures are suggested by the HoDs from time to time during departmental meetings.

Meetings with class representatives helps the HoDs to understand the academic and beyond academic needs of the students. Depending on the feedback given by the class representative reformative measures suggested and implemented under the supervision of HoD.

IQAC conducts interactive sessions for faculty members to communicate and make them understand the policies, procedures and processes of the college. The ideas of staff members are invited during the session and the novel and better ones are considered to attain the multidimensional growth of the institution so as to make it most sought after institution in the vicinity.

File Description	Documents
Paste link for additional information	https://www.nsam.ac.in/iqac-tabs.php#SPP
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	C. Any 2 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nsam.ac.in/iqac-tabs.php#AR
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college believes in promoting gender equity and being sensitive to gender related issues. Efforts have been made to promote it through various curricular and co-curricular activities.

In the curricular plan developed by the faculty for their respective courses, topic is connected to gender related issues. These are successfully embedded in all the subjects by connecting them to cross cutting issues. Movies and documentaries on gender related topics have been screened to build awareness and sensitize students. The Women's Empowerment, Human Rights, Prevention of Sexual Harassment and Health Care Cell are actively engaged in conducting activities (internal, outreach and extension) to promote gender related issues. Sessions are organized on themes like - women's health and hygiene; Women's rights; menstrual hygiene; Yoga and Arogya; gender sensitivity, breaking gender

barriers, sharing success stories on gender etc. Boys are also included in the dialogue during these sessions.

Self Defence Training for girls is conducted every year by experts. Students have been actively engaged in conducting rallies and campaigns in local communities on the themes like: Curbing Domestic Violence, Beti Padao, Beti Bachao, Save the Girl Child and Women Protection Laws.

MOU has been signed with the Mahila Dakshitha Samithi through which awareness programmes are organized on issues related. Internal compliance committee attends to the complaints from girl students/women staff in solving issues if any and strives to create a conducive environment.

File Description	Documents
Annual gender sensitization action plan	https://www.nsam.ac.in/img/sop2/Action%20Plan%20on%20Gender%20Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nsam.ac.in/img/cr7/Safety%20_%20Security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is sensitive and cautious about the dry and wet waste segregation and their disposal.

For solid waste: Segregated waste baskets of two different colours, green and blue, are placed in different locations in the campus. Appropriate bins are used for disposal of waste in college, like green bin is to dispose degradable wet waste/food waste while blue bin is for non-degradable waste non-food waste like paper, metallic items and plastic. Local Garbage vendor picks the garbage regularly and disposes into the specific place assigned by Gram Panchayat.

For liquid waste: All the liquid waste generated in the college is recycled through the STP provided in the campus. The STP facility is maintained by in- house technician under the supervision of centralized maintenance department of Nitte institutions, Bangalore. The facility is run according to the understanding with maintenance team and Pollution Control Board (PCB). The maintenance department has placed a person who reports in the college campus everyday and is in charge of day to day maintenance of STP.

For E- waste: All discarded electrical or electronic devices are considered to be Electronic waste or e-waste. These could include old computers/other hardware/pen drives/ CD's/ wires/ batteries/ tube lights/ light bulbs and other similar things. The E-waste collection is provided by Sogo Synergy Pvt. Ltd., an external service provider (ESP).

The collectionprocedure/frequency is according to the agreement signed with the ESP.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.nsam.ac.in/img/cr7/Geo%20tagged%20photos_.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities | A. Any 4 or all of the above

available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision, mission and values of the college are aligned to

building a sense of social concern and responsibility towards
the community. This envisions belief in inclusion and respect
for diversity. The institution strongly believes that the
activities associated with basic human values gives
opportunities to shape the attitudes of students towards
their fellow beings in a positive manner and reinforce their
commitment to human values.

The students of the college are largely from local
communities with a few from outside Bangalore. In this
regard, the emphasis is on appreciating and valuing the local
culture and traditions and also understanding the associated
challenges. With such connect, develops a respect for local
communities. Rajyothsava is celebrated with grandeur to value
the rich traditions of Karnataka and its importance as one of
the states of our country.

Promoting national integration and communal harmony through
celebrating many festivals of India - cutting across all
religions is a hallmark activity in college. Expressive art
in collages are used to help students verbalize and showcase
their ideas about communal harmony.

Sensitivity to differences that exist among us as people, and
not merely tolerating it but empathizing with people who are
different is another value that the college is attempting to
stand for. The student volunteers are involved with teaching
children and spending quality time with special students of
Jnanavahini Svasahaya Kendra.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Dr. N.S.A.M. First Grade College gives importance to
sensitize students to the constitutional obligations and
promoting consciousness of National Identities. This is
mandated in the vision of college which highlights the need

to create responsible citizens of this country. Issues connected to fundamental duties and responsibilities are also addressed directly or indirectly through the activities that shape the experiences of student community in the college.

The themes connected to National goals and citizen responsibilities are embedded in the curriculum plan by every faculty. This enables the teachers engaging various core and non- core subjects to connect some topics to the larger interest of the nation. This is mapped in the cross-cutting issues of the curriculum plan. This ensures that national goals, issues connected to our responsibilities are brought to the centre of classroom discussions.

On the other hand, students are also involved with engaging villagers and spreading awareness about human rights, gender equity and prevention of domestic violence. The college also organizes a number of programs in community related to educating villagers about various government schemes, agriculture, girl child education and insurance. Through such activities, students learn to become proactive, responsible and involved citizens of this country. They understand the bottom line- that while the constitution gives us fundamental rights as citizens, we are equally obliged to execute our fundamental responsibilities towards the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on

A. All of the above

Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution utilizes every opportunity to celebrate the greatness of our nation and honor the contributions of greatpeople to this country to instill a sense of patriotism and pride in the history of our nation in the youth.

National festivals - Independence Day and Republic Day are celebrated with grandeur. The day commences with the hoisting of National flag in the presence of staff and students. Additionally, a well- known person from the locality is invited as a chief guest who along with the Principal address the gathering by sharing messages from the life stories of freedom fighters.

Gandhi Jayanthi is celebrated with great fervor. The Gandhi Studies Centre ensures the conduct of events to commemorate the message of the Mahatma. National youth day is celebrated to mark the birth day of Swamy Vivekananda, similarly Teachers day is celebrated in the memory of Sarpalli Radhakrishnan.

International Yoga day is generally celebrated by inviting experts from the field who inspire students through their talk on benefits of yoga and this is generally followed by a practice session. The college strives to instill a sense of responsibility towards the environment and also to take steps to protect the environments. In this regard World environment day, Nature conservation Day, Soil day etc are observed by

Eco club.

The celebrations of all these events are enriched by student presentations/performances, quiz, competitions and even thematic decoration of the bulletin boards. Through these celebration the important messages are communicated to students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices of the college: 1. The "Acharya- The Practice of Mentoring" 2. "Saha Balve- Nitte Social Connect". Acharya provides support to the students to excel not only academically but also develop their personality holistically and Saha Balve aims at conceptualizing Vision and Mission of the college by developing students to responsible citizen and making them capable of contributing to society.

Objectives of the best practices are to establish a bond based on empathy with students by identifying their strengths and weakness and providing necessary support through "Acharya" and networking with the community, responding to its needs, sensitizing students to be empathetic and have a sense of ownership for the concerns of community through "Saha Balve".

Context to consider the best practices:

As the students hail from middle/low socio-economic groups and from sub-rural background and being more vulnerable to harmful habits and behaviors they need proper mentoring. Need to network with the society and response to its requirements is since the college is located in sub urban area and the

institution feels the need of giving back to society in multiple ways.

The Practice: College has mentoring cell for successful execution of Acharya and many other cells working with Community Orientation Club to develop Social Connect, as per the SOP drafted.

Implementation of best practices resulted in students' participation in multiple activities with confidence keeping their academic performance good and also their positive response towards the need of society with greater empathy.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. N.S.A.M. First Grade College managed by the Nitte Education Trust believes in providing a green and clean campus to its stakeholders and also spread awareness about green earth among people. In tune with the its mission and vision, the college believes and strives for the development of students not only academically but also sensitizing them towards the environment and making them realize their responsibility to educate the villagers on neat, clean and green environment.

With great concern for the ecology of the campus, the rock garden on a natural huge rock, 'endangered species' garden and medicinal plants stretch is developed in the campus.

For waste management the waste is segregated into bio-degradable, non- degradable and E-waste. Separate procedures are followed in each of the case. Sanitary napkin incinerator is also available in the campus.

The environment related activities address to segregation of wet and dry waste, E-waste management, awareness related to air pollution through "Say No To Crackers", Conservation of

nature, Seed ball campaign and sapling distributions, environment related commemorative days celebration, field visits to educate them to latest happenings and competitions organized related to environment.

All these efforts resulted in better awareness of environment among students and community and institutional distinctiveness of green campus is maintained.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Quality Initiatives in Teaching Learning Processes

1. Increase Bandwidth of Programs

2. Strengthen the Academic performance of students

3. Mapping the PO's and CO's for attainment verification.

4. Moodle LMS to be effectively used by the students also.

5. Follow up of the use of technology in the teaching learning process

6. Regular follow up with slow, average & advanced learners through peer learning & remedial classes.

7. Monthly Academic Audit.

8. More number of Field & Industrial Visits.

Quality Initiatives to Promote Research

1. To Organize more no of FDP/ ALG connected to research themes- internal and external

2. Increase the number of publications in UGC Care & Scopus Index.

3. To organize national conference in all the departments.

Quality Initiatives linked to Extra-curricular and Co-curricular Activities

1. Conduction more outcome-based activities.

2. To organize Intercollegiate Fest.

Quality Initiatives linked to Student Support Facilities/ Activities

1. Internships for V semester students.

2. Placement training like Digital resume, communication skills & MS- office for better placement opportunities.

Infrastructure and facilities:

1. Increase the resources available in the digital section in the library.

2. Increase the number of classrooms with ICT facility.

3. Installation of Solar Panel & Bio gas plant.

4. Betterment in Administrative Processes.

5. Academic & Administrative Audit.

6. Green & Energy Audit.